



Cayuga Mutual Insurance Company (Cayuga Mutual), established in 1875, is seeking an experienced **Underwriter** who reports directly to the Underwriting Manager.

Cayuga Mutual is a financially strong, growth oriented, membership based, property and casualty Mutual insurer located in Cayuga, Ontario. We offer peace of mind through high quality insurance products for farm, automobile, commercial and residential through a dedicated staff and agent distribution network.

(www.cayugamutual.com)

As an Underwriter, you will be responsible for accepting, rejecting, and amending new business, renewals, and endorsements for Members within binding authority limits and according to our company guidelines.

The responsibilities for this Underwriting role include but are not limited to:

- Reviewing policy applications including Member profiles, claims history, and inspection reports to determine coverage eligibility.
- Report findings to Agents prior to accepting, modifying, or rejecting based on finds from risk assessment and policy application review.
- Collaborating to determine appropriate coverages and evaluate policy options, while adhering to Underwriting Guidelines and binding authorities.
- Work with Agents to identify available coverages, appropriate premiums, and necessary terms for new business, policy renewals, and endorsements.
- Assist Agents through education on the impacts of specific coverage changes and guideline amendments.
- [Provide general underwriting support](#), and clerical duties.

Candidates will have:

- A minimum of 3 years of experience in the P&C insurance industry.
- Agents license or RIBO considered an asset but not required.
- Commercial lines experience an asset but not required.
- Completion or commitment to achieve professional designation such as CIP.
- Ability to adapt to changes in technology, processes, and workflow.
- Proficient computer skills including working knowledge of MS Office and use of internet.
- Knowledge of IBS would be considered an asset.
- [Willingness to learn both auto and property underwriting.](#)
- Willingness to learn new software programs.



Note: Closing date for application submission is June 25, 2021. We thank all applicants for their interest, however only those under consideration for the role will be contacted.

Please submit resumes in confidence to Rosanne Belliveau, Chief Human Resource Officer at rbelliveau@cayugamutual.com.

Cayuga Mutual is an equal opportunity employer.