



Career Opportunity - Multi-Line Claims Adjuster

Westminster Mutual Insurance Company has been taking care of insurance needs in an individual way for over 150 years. Operating on a foundation of honesty, integrity, and community-based principles, we maintain the highest standards of personal service, never losing sight of the importance of the “Neighbour Helping Neighbour” approach.

THE OPPORTUNITY

We are looking for an experienced claims professional, seeking an opportunity to expand their knowledge of the overall claims function with a mutual insurer. Reporting to the Claims Manager, the Multi-Line Claims Adjuster will provide exceptional service to policyholders, enabling fair evaluation and prompt resolution of claims related to all lines of business, with a focus on automobile accident benefit claims. The Adjuster will assess the scope, complexity, validity and quantum of claims by collecting and preserving evidence through interviews, sourcing relevant documentation/reports, site inspections and interactions with service providers, from the first notice of loss through to final settlement. The incumbent will ensure claims are processed per Westminster procedures and statutory requirements.

WHAT YOU’LL BE DOING

- 👁️ Ensure prompt, personal contact with claimants, maintaining open and clear communication throughout the claims process
- 👁️ Monitor regulator guidelines and legal precedents in alignment with market conduct policies and procedures
- 👁️ Establish appropriate overall case reserves and adhere to reporting requirements
- 👁️ Provide support to Claims Manager in adjustment of claims as required
- 👁️ Interact with insureds and defence counsel throughout the claims process

WHAT YOU’LL BRING

- 👁️ Post-Secondary education or equivalent training and work experience with Accident Benefit claims
- 👁️ CIP designation or an equivalent combination of insurance education and experience
- 👁️ Commitment to learning and ongoing curiosity as a multi-lines insurance adjuster
- 👁️ Administrative and technical experience with SABS and associated platforms (HCAI)
- 👁️ Access to a vehicle and a valid driver’s license and the ability to travel locally on short notice
- 👁️ Understanding of the P&C insurance industry and insurance and Contract law
- 👁️ Working knowledge and experience using P&C insurer operating systems

WHAT WE OFFER

- 👁️ A friendly, community-oriented workplace
- 👁️ Comprehensive benefits
- 👁️ Opportunity for hybrid work schedule
- 👁️ Competitive Defined Contribution Pension Plan
- 👁️ Opportunity for variety and growth

JOIN OUR TEAM!

Interested? Please submit your resume and cover letter detailing your unique qualifications, experience and energy to westminstercareers@engagehr.com

We encourage applications from all qualified candidates and will accommodate applicants’ needs under the Ontario Human Rights Code throughout all stages of the recruitment and selection process. We encourage candidates to make their accommodation needs known so we can offer equitable opportunities.

For more information about Westminster Mutual Insurance Company, please visit our website www.wmic.ca or follow us on Facebook, Instagram, or LinkedIn.