

Are you an insurance professional looking for a new challenge?

Join the OMIA team as an **Insurance Product Research & Development Analyst**.

The Insurance Product Research & Development Analyst will report to, and work closely with, our Team Lead of Product Development on a variety of projects and tasks with a special focus on our policy coverage wording library and related business documents and publications.



Experience & Skills

- ✓ At least 7 years of experience in the P&C insurance industry in either:
 - underwriting
 - claims adjusting
 - risk assessment, or
 - broker/agent experience
- ✓ Experience with policy/contract wordings
- ✓ Exceptional customer service skills
- ✓ Project management proficiency

Responsibilities

This role performs work independently, as well as in a collaborative team environment with OMIA staff and other company stakeholders. Responsibilities include, but are not limited to:

- Working on various projects related to all lines of insurance in the P&C industry (with a special focus on farm and other commercial exposures)
- Creating, developing, and maintaining insurance forms, wordings, and accompanying risk selection/underwriting guidelines and other publications for use by OMIA members
- Conducting market research and analysis on industry trends
- Assisting member companies to assess risk appetites, business needs, and product offerings
- Providing customer service and acting as a liaison to various stakeholders
- Staying current on industry trends to help provide information, tools and/or services to member companies
- Responding efficiently to member company queries and business support needs daily

Personal & Professional Competencies

Personal Initiative and Willingness to Learn

Consistent Problem Solving Skills

Prioritizing Customer Satisfaction

Attention to Detail and Accuracy

Creating, Delivering, and Facilitating Professional Presentations

Flexibility and Efficiency in a Fast-Paced Environment



Intermediate Proficiency

(Word, Excel, Outlook,
PowerPoint, Teams,
SharePoint, Forms)

In considering candidates, the following educational background or equivalent employment experience will be of benefit:

- Post secondary education (College Diploma or University Degree)
- Chartered Insurance Professional (CIP) Designation
- FCIP Designation
- Commercial Insurance Certificate (Insurance Institute of Canada)
- Canadian Risk Management Certificate

Why Choose OMIA?

You will join our team of 28 staff at our modern Leeds certified office located close to the 401 in Cambridge, Ontario. Our workplace includes a large fitness centre, reflection/prayer room, nursing/pumping station, and outdoor walking paths. Our positive workplace supports a balanced, healthy, and family oriented lifestyle.

You will have a chance to participate in and get involved with initiatives including wellness programs (in-house and online), green team projects, community and charitable events, and an opportunity for a hybrid work arrangement.

Enjoy a great working environment and competitive salary.

Submit your resume to careers@omia.com

The Ontario Mutual Insurance Association (OMIA) is the overarching trade association for 35 independent mutual insurance companies across Ontario. Each mutual is 100% Canadian and owned by its policyholders, and each is more than a century old.

OMIA's function is to share resources, discuss issues of common concern, and explore opportunities

for growth and development among our member companies. At OMIA we enable our member companies to achieve and maintain a high level of excellence, by providing leadership through education, training, marketing, and support services. As a result, Ontario Mutuals™ are among the most financially secure insurance networks in the world.

www.omia.com | www.ontariomutuals.ca